

Accessibility

Issued 21/2/12

Intent

It is our intent for King's House to be as fully accessible as is reasonably practical.

If and when any staff, students or visitors require any other assistance than that listed below, this will be readily given, where possible.

The Front Approach

There are black vehicle direction signs and blue pedestrian signs saying "King's Church" on all surrounding roads. The front of the building has very large protruding lettering saying "King's Church" and a sign next to the main entrance saying "King's Church" and "King's House Conference Centre".

The pavement outside King's House is local authority-owned and consists of several dropped concrete loading bays. We are trying to get the council to re-lay the pavement and remove these bays.

The street is well served by street lighting.

Entrance Doors

There are no steps at the entrance: we have level access from the pavement.

The main entrance consists of double glass doors in the centre, with a single glass door either side. When the doors are unlocked, access would be mainly via the centre doors. When the doors are locked, there is an intercom button on the wall.

The doors are then unlocked remotely from the reception desk. Anyone needing assistance opening the door would receive physical help from a member of staff.

Once inside the entrance doors there is a slope of 1:12 up into the Foyer.

Exit Doors

The front entrance glass doors have an egress button and emergency break-glass for use when the doors are locked.

The fire exit door by the Galley Kitchen has a standard panic push pad.

All other fire exit doors have standard panic push bars.

Circulation

All doors to corridors and rooms (except toilets) have high and low-level vision panels fitted.

Most doors are beech in colour with colour-contrasting black door furniture and stainless steel kickplates.

All stair nosings are colour-contrasting to the adjacent floor coverings.

We have a DDA-compliant lift, complete with voice synthesiser, tactile signage, half-height mirror and low-level controls.

Lighting

All offices and meeting rooms, except the First Floor Hall, are fitted with daylight fluorescent tubes.

All offices and meeting rooms have natural daylight.

All corridors, meeting rooms, staircases, most toilets and some offices are fitted with emergency lighting that activates in the event of a power failure.

Ventilation

All offices and meeting rooms, except the Church Office, Seminar Room 6 and Meeting Room 2, have natural ventilation from opening windows.

Seminar Room 2, Seminar Room 6, the Main Kitchen, the First Floor Hall and the Auditorium have mechanical ventilation systems.

Seminar Room 6, the Main Kitchen, the Galley Kitchen and all toilets have mechanical air extraction systems.

The Church Office, Seminar Room 2, Seminar Room 6 and the Auditorium have air conditioning.

Reception Desk

When the desk was installed in 2004, it was decided not to include a lower height section, for security reasons. This will be reviewed the next time the Foyer is re-modelled.

In the event of a wheelchair user coming into the Foyer, a member of staff would come around and help them or direct them and give them the same level of service as anyone else coming to reception.

Toilets

There is a fully accessible toilet on the ground floor, complete with colour-contrasting handrails and emergency alarm. There is a fully accessible toilet with unisex shower on the first floor, complete with colour-contrasting handrails. This toilet is accessed by a RADAR key.

Induction Loop Systems

The Auditorium, First Floor Hall and Seminar Rooms 1, 2 and 3/4 have induction loop systems installed. We also have a portable induction loop listener.

Internal Signage

Most internal signage consists of black text on a white background.

Portable Ramps

We have portable ramps to allow access for wheelchair users onto the stage and Decking 2 in the auditorium.

Literature

Any literature available can be read out on request. Most literature could be printed in large print and requests can be made for Braille versions.

Evacuation

In the event of evacuation staff would assist anyone needing help getting out of the building.

We have an Evac+Chair for use in evacuating wheelchair users and the mobility-impaired from the first or second floor. Staff are trained in using this.

The Rear

The rear access roadway to the staff car park is privately owned by all adjoining properties and is in a poor state of repair. We have had a quotation to repair it and are negotiating with our neighbours about sharing the cost.

The rear staff car park has one of the 9 spaces marked up as an accessible bay. Anyone parking in it would be given assistance from a member of staff in accessing the building via the rear doors.

The rear roadway and car park benefit from PIR-controlled security lighting.

Review

This statement to be reviewed annually in accordance with the DDA Act 1995, BS 8300:2001 and the current approved documents for Part M of the Building Regulations.

Serving you with Excellence

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